



BOROUGH OF CHALFONT

COUNCIL MEETING AGENDA

December 8, 2015

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CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- Mayor Becker
- John Abbott
- Tracey Bowen
- Jeff Coddington
- John Engel
- Michael Horvat
- Marilyn Jacobson
- Michael Kelly
- Nicholas Mason
- Sandra Zadell
- Dean Ibrahim, Solicitor
- Patrick DiGangi, CKS Engineers
- Richard O'Brien, KMS

Announcement: This meeting is being recorded.

CHANGES, ADDITIONS, DELETIONS TO AGENDA

PUBLIC COMMENT ON AGENDA ITEMS

CONSENT AGENDA

Dispense with the reading of the minutes from the November 10 Council Meeting, with disbursements from the general fund of \$129,322.78 for the month of November. The financial report will be filed for audit. **(page 1-3)**

SPECIAL ITEMS

- President's Message **(page 4-7)**
- 2016 Revised Preliminary Budget **(binder)**

COUNCIL COMMITTEE REPORTS

Mayor's Report – Marilyn Becker

Steering Committee – John Abbott – Police Regionalization update

Parks Committee – Mike Kelly **(page 8)**

Streets Committee – Marilyn Jacobson **(page 9)**

5K Committee – Marilyn Jacobson

Blighted Property Review Committee – Jeff Coddington **(page 10-11)**

Junior Council Report – Nicholas Mason

STAFF REPORTS

Manager's Report – Sandra Zadell

Engineer's Report – Pat DiGangi **(page 12-19)**

Solicitor's Report – Dean Ibrahim **(page 20-23)**

Police Report – Karl Knott **(page 24-25)**

Public Works Report – Shawn Curran **(page 26)**

MONTHLY REPORTS

November Chalfont Fire Company Report **(page 27)**

ACTION ITEMS

1. First reading of Ordinance 424 an ordinance to create stop signs at West Hamilton Street and Coventry Road **(page 28-29)**
Motion to approve advertisement of Ordinance 424
2. Second reading of Tax Ordinance 422 **(page 30)** – an ordinance fixing the tax rate for the fiscal year 2016.
Motion to approve advertisement of Ordinance 422
3. First reading of Ordinance 423 **(page 31-35)** – Regulating door-to-door solicitation/canvassing by requiring permits and time limitations for door-to-door solicitation and a registry for residents who do not want to receive door-to-door solicitation.
Motion to approve advertisement of Ordinance 423



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4. Bid Package for Hibiscus Drive paving project
Motion to authorize CKS Engineers to prepare bid package for the Hibiscus Drive paving project beginning January 1 for advertisement at Council's January or February meeting.
5. PennDot Electronic Permitting System Authorization (**page 36-37**)
Motion to permit Traffic Planning and Design, Inc to utilize the PennDot Electronic Permitting System for the Highway Occupancy permit that has been submitted for the Chalfont Station Land Development.
6. Highway Occupancy Permit Condition Statement for the Chalfont Station Land Development (**page 38**)
Motion to permit approve the Highway Occupancy Permit Condition Statement which commits Chalfont Borough to maintain the stamped asphalt crosswalks being installed as part of the Chalfont Station Land Development project.

OLD BUSINESS

NEW BUSINESS

CORRESPONDENCE/INFORMATION

PUBLIC COMMENT

ANNOUNCEMENTS

MEETINGS

- HARB: Monday, December 28, at 7pm
- Council Reorganization Meeting: Tuesday, January 4, at 8pm
- Planning: Tuesday, January 5, at 7pm
- Council: Tuesday, January 12, at 7pm
- Streets Committee: Thursday, January 14, at 7pm to discuss Parking Ordinance

EXECUTIVE SESSION: to discuss matters of personnel and matters of real estate

ADJOURNMENT

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President John Engel called the meeting to order with the Pledge of Allegiance at 7:00pm.

ROLL CALL

Mayor Becker, John Abbott, Jeff Coddington, John Engel, Michael Horvat, Michael Kelly, Marilyn Jacobson, Sandra Zadell, Dean Ibrahim, Pat DiGangi, and Richard O'Brien were present. Police Chief Karl Knott and Shawn Curran were also in attendance. Tracey Bowen was absent.

An announcement was made that the meeting would be recorded.

CONSENT AGENDA

Marilyn Jacobson made a motion to dispense with the reading of the minutes from the October 13, 2015 Council meeting with disbursements from the general fund of \$217,375.83 for the month of October. The motion was seconded by Michael Kelly and carried unanimously 6-0. The financial report will be filed for audit.

SPECIAL ITEMS

Several residents came to discuss traffic and parking concerns with Council, specifically from the neighborhoods of Chalfont Green, Patriot Drive, and Jasen Drive. Chalfont Green residents have been experiencing increased "through traffic" and came to see if there were any traffic calming solutions available. Parking issues discussed were a result of the Borough Ordinance that disallows on-street parking between the hours of 1:00am and 6:00am, essentially prohibiting overnight parking. Residents expressed multiple viewpoints, many being for changes to the ordinance, but others not wanting to change it. After some discussion, it was agreed that the Street Committee will look into this matter. Residents were encouraged to send ideas to the Borough Office.

Borough Manager Sandra Zadell presented the 2016 Budget Message. Key points were that the budget maintains the current tax rate of 15.25 mills, and that another, updated preliminary budget will be presented December 8th. Negotiations continue to regionalize our Police Department, and until those negotiations are complete there is uncertainty regarding the budget. At this point we need to Budget assuming we will still have a Chalfont Borough Police Department for 2016.

COUNCIL COMMITTEE REPORTS

Written reports from Council committees were included in Council's packet.

Mayor's Report

The Mayor reported that she attended the Finance Committee meeting for the Central Bucks Regional Police Department as well as the Central Bucks Regional Police Commission meeting. The next Central Bucks Regional Police Commission meeting will be held on November 23, 2015 at 7:30pm. She also mentioned that Chalfont Borough resident Dick Hoag recently passed away. Mr. Hoag served on the Planning Commission, HARB, and was an active member of the Chalfont Borough community.

Parks Committee

The ribbon cutting for the Blue Jay trail was well attended and the Unami Middle School Choir did a great job.

Streets Committee

Marilyn Jacobson stated that AQUA has the following roads scheduled for water line maintenance in 2016: Schwartz Avenue, Hellberg Avenue, and East Hamilton Street. She said that they are required by ordinance to replace the asphalt where they have been working. She also wanted to thank Shawn for his work regarding the adaptive traffic signals.

5K

Marilyn Jacobson and Michael Horvat attended the first meeting and turned in the date for the race in 2016 (6/4/2016). It is anticipated that some time in December racers will be able to register for 2016.

Blighted Property Review Committee

Jeff Coddington stated that power washing occurred at 12 North Main Street regarding exterior oxidation. Demolition at 131 North Main Street is coming along. Rich O'Brien gave a recap on demolition dates and progress. Air quality testing was conducted at this location and the air quality was well within OSHA requirements. The OSHA

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requirements are not to exceed 5 milligrams per cubic meter and the test results showed .36 milligrams per cubic meter. Demolition continues at Butler and Bristol and the bowling alley is expected to be demolished by the end of the week. Chalfont Borough resident Mr. Martin Tarabar expressed concerns regarding debris, glass, and steel beams located at the Butler and Bristol Road location.

STAFF REPORTS

Written staff reports from the Borough Engineer, Solicitor, Police, and Public Works were included in Council's packet.

MONTHLY REPORTS

Chalfont Fire Company report, draft of October HARB minutes, and draft of October Planning Commission minutes were included in Council's packet.

ACTION ITEMS

Michael Horvat made a motion to appoint Mr. William H. Rissinger to another five-year term on the Board for the Chalfont-New Britain Township Joint Sewer Authority. The motion was seconded by Jeff Coddington and approved unanimously by roll call vote 6-0.

Jeff Coddington made a motion to approve the advertisement of Ordinance 422 – an ordinance fixing the tax rate for the fiscal year 2016. The motion was seconded by Marilyn Jacobson and approved unanimously by roll call vote 6-0.

After some discussion regarding definitions and how the ordinance would be enforced, **Jeff Coddington made a motion to table the advertisement of Ordinance 423 – an ordinance regulating door-to-door solicitation/canvassing by requiring permits and time limitations for door-to-door solicitation and a registry of residents who do not want to receive door-to-door solicitation. The motion was seconded by John Abbott and approved unanimously by roll call vote 6-0.**

Marilyn Jacobson made a motion to approve Certificate of Appropriateness 15-12, 169 North Main Street, for replacement windows at the recommendation of the Chalfont Borough HARB. The motion was seconded by Michael Kelly and approved unanimously by roll call vote 6-0.

Michael Horvat made a motion to approve Certificate of Appropriateness 15-13, 40 North Main Street, for possible demolition of existing gazebo and construction of the David R. Cordell Memorial Gazebo at the recommendation of the Chalfont Borough HARB. The motion was seconded by Jeff Coddington and approved unanimously by roll call vote 6-0.

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ANNOUNCEMENTS

Upcoming meetings were announced. Council was reminded that they will be meeting the second and fourth Tuesdays in December. January 4, 2016 at 8:00pm will be the Chalfont Borough re-organization meeting.

EXECUTIVE SESSION

Council moved to an executive session at 9:10pm to discuss personnel issues.

ADJOURNMENT

Council reconvened in the public forum and the meeting was adjourned at 10:10pm.

Respectfully Submitted,

Amy Keller
Borough Secretary

Chalfont Borough
November 30, 2015
List of Borough Accounts

General Fund Profit and Loss Statement		Nov-15	Year-to-date
Total Income		\$139,601.39	\$2,201,822.92
Total Expenses		(\$129,322.78)	(\$2,092,861.73)
Surplus / (Deficit)		\$10,278.61	\$108,961.19
General Fund Bank Account			
Beginning Balance 10/31/15		\$550,182.26	
Outstanding items consist of expenses not paid in the expenses current month, including transfers to and from other accts	Deposits	\$131,987.38	
	Expenses	(\$49,092.57)	
	Payroll	(\$80,735.22)	
	Outstanding items	(\$98,288.92)	
	Balance end of 11/30/15	\$454,052.93	
Tax Account			
Beginning Balance 10/31/15		\$1.60	
check not cleared overage/(under) returned	interest	\$0.00	
	Overage and payments	\$0.00	
	Borough Deposit	6,720.60	
	County, Fire & EMS Deposits	\$10,995.38	
	Distributions	(17,715.98)	
	Balance end of 11/30/15	\$1.60	
Recreation Fund			
Beginning Balance 10/31/15		\$2,579.87	
This is for 5K Race and park maintenance	Deposits/Net Activity		
	Interest	\$0.11	
	Disbursements		
	Balance end of 11/30/15	\$2,579.98	
Equipment Fund			
Beginning Balance 10/31/15		\$39,943.69	
transfer from GF paving DPW parking lot	Deposits		
	Interest	\$4.76	
	Disbursements	(\$17,406.53)	
	Balance end of 11/30/15	\$22,541.92	
Liquid Fuels Fund			
Beginning Balance 10/31/15		\$40,409.97	
Disbursements Interest & Principal on Meadowbrook Culvert Traffic Signal Maintenance	Deposits	\$0.00	
	Interest	\$4.98	
	Disbursements	(\$113.91)	
	Balance end of 11/30/15	\$40,301.04	
		MTD	YTD
Stifel, Nicolaus & Co. - Reserve 1		\$4,283,968.13	\$4,148,313.37
updated Stifel statement will change by pennies statement not ready	Change in Value	(\$12,486.13)	\$26,257.05
	Interest	\$11,029.00	\$119,394.77
	Transferred to General Fund		(\$10,238.77)
	Transferred to Reserve 2 Acct.		(\$1,215.42)
	Repay Interest		
	Balance end of 11/30/15	\$4,282,511.00	\$4,282,511.00
		MTD	YTD
Stifel, Nicolaus & Co. - Reserve 2		\$150,813.90	\$150,878.86
will change by pennies statement not ready	Change in Value		\$7,322.61
	Interest	\$4.00	\$1,401.01
	Deposit - 10%		\$1,215.42
	Transferred to General Fund		(\$10,000.00)
	Balance end of 11/30/15	\$150,817.90	\$150,817.90
Capital Reserve Interest			
		Jan-15	\$11,210.07
		Feb-15	\$11,058.49
		Mar-15	\$10,968.61
		Apr-15	\$10,860.11
		May-15	\$10,798.09
		Jun-15	\$11,065.00
		Jul-15	\$10,646.04
		Aug-15	\$10,286.29
		Sep-15	\$10,602.76
		Oct-15	\$10,870.26
		Nov-15	\$11,029.00
		Dec-15	
Total Capital Reserve Interest			\$119,394.72
		Transfer to Reserve 2 Acct.	\$11,939.47
		Transfer to General Fund	\$107,455.25
			10% Water

Chalfont Borough Annual President's Message 2015

As we do at every December Council meeting, we take this time to look back on a highlight of our accomplishments from 2015.

This year our long time Borough Secretary Barbara Qualteria retired, and we hired her replacement Amy Keller. We also welcomed a summer intern, Keelan McDonald this year. She did a great job for us working on our social media posts, general communications and filing.

We said goodbye to Eric Raffle this year, and welcomed Michael Horvat to replace him on Council. Ozzy Acosta Morales and Michael St. John joined the Planning Commission this year. Christain Laird joined the HARB Committee as well. We also created the Blighted Property Review Committee this year and appointed Jeffrey Coddington to Chair the committee and Sandra Zadell, Meredith Buck, Sue Gelb and Martin Ghen as members.

We also said our share of farewells this year – Joe Hellberg, Andrew Warren, Mr. Miller, Martha Fritz and Dick Hoag all passed away this year and will be missed.

A very special collaboration occurred this year with the VFW. They presented us with the Purple Heart, Air force metal and flag belonging to Lt. Albert Wick, a Chalfont Borough resident who was killed in the line of duty serving our country in World War II. This was an honor to keep and historically preserve these important historical items. The VFW also honored our own Officer Cliff Horn with the John Radko award for his work on the flagpole at our memorial in Krupp Park.

Finance

The Finance Committee maintained their oversight of the 2015 Budget, and diligently analyzed every line item proposed for the 2016 Budget. Tonight with their recommendation, Borough Council will review the revised preliminary budget with a no tax increase. The budget schedule has been delayed this year due to questions regarding finalizing regionalization. We are moving forward with a budget that assumes that the police are not regionalized, but hope to settle a contract with the two unions shortly. If necessary we can re-open and revise the budget next year. The Committee will continue to look for ways to improve our revenues and keep our expenditures in line.

Pension

This year was a valuation year for our pension plans. Council voted in March to reduced our assumed interest rate to 6.375% thus creating a more realistic pension valuation for 2015 and 2016.

Facilities

An upgrade to the antiquated electrical system in this building is currently underway. Council also authorized the application for a multi modal grant which would install a parking lot at 101 N. Main Street and a pedestrian trail. We are waiting to hear if we receive that grant and can move forward with the project planning in 2017.

Steering

The steering committee was active this year evaluating the possible merger of Chalfont Borough with the Central Bucks Regional Police Department. We explored the issue, authorized a DCED study of the potential merger and in September voted to join the Central Bucks Regional Police Department. Contract negotiations continue with the two PBAs and we hope for a successful resolution so that we can move forward with a 2016 regionalized department.

Streets

- The Business Route 202 designation was finalized for Butler Avenue.
- Langhorne and Holland drives were re paved this year.

The Committee is working with several grants, including:

- CMAQ (Congestion Mitigation and Air Quality) - the Borough was awarded \$230,400 with a \$57,600 match for a total project total of \$288,000. This project includes Adaptive Signal Control Technologies (ASCT) and Closed Circuit TV cameras at Sunset/Park/Main, Lindenfield Wavetronix radar technology, and pedestrian countdown signals at all three intersections. We hope this project will finally go live this month!
- Federal Safe Routes to School (FRSTS) - Awarded \$719,405 to install crosswalks, curbing and sidewalks along Butler Avenue from Meadowbrook Lane to Pine Run Elementary. Installation is underway we an expected completion date of April 2016.

The committee has committed itself to a more proactive approach to stormwater infrastructure replacement in 2016, allocating more funding to help replace our aging pipes and prevent sinkholes.

The committee also worked to increase our snow budget to account for the new sidewalk maintenance the Borough took on with the new bridge.

Police and Public Safety

Officers McAllister and Albillar of Chalfont Borough both received commendations for excellent work at the House Fire this year on Maple Avenue. Shawn Night, an officer in New Britain Township, also received commendation.

In car Cameras were installed this year.

John Abbott and Mayor Becker were selected as our appointees to the Central Bucks Regional Police Department, with John Engel serving as an alternate.

Parks and Recreation Committee

The Committee has been focused on connecting and maintaining our existing parks and trail network. Specific projects include the following:

- The Parks and Streets committees worked together to come up with a solution for the Lindenfield parkway grass maintenance this year. In 2015 we were required to remove the trees that had lined the parkway open space. The resident's requested better grass maintenance of that area now that the trees are no longer there. The parks committee and Council agreed to commit additional funding to improve the grass in this area.
- The Cordell Family has graciously donated a new Gazebo for Krupp Park which will be installed in early 2016.
- The Neshaminy Greenway Trail at Unami middle school was completed this year. We continue to work with New Britain Township, Borough and Doylestown Township to complete this trail connection through New Britain Township. A feasibility study is ongoing.

The Committee also held the fifth annual Walk to School Day this year which includes the participation of 3 municipalities, 2 schools, and over 75 students.

Business and Community Development

The Committee attended business breakfasts and card exchanges and met with many local business owners.

The committee will continue to focus on completing the goals outlined in our TOD plan.

Special Events

- The Chalfont 5K Challenge and Chalfont Day Festivities were held in June. Chalfont Day evening festivities were again held at Unami and were very

successful and well attended. Plans are underway for next year's event, which will also be held at Unami Middle School.

Youth Committee

- Assisted with the 5 k race.
- Assisted with Chalfont Day festivities.
- Recorded historical buildings in Chalfont for video preservation.

5K Committee

- The Annual Chalfont Challenge 5K race continues to raise over \$15,000 every year.

BPRC

- In January Council authorized the creation of the Blighted Property review committee. This may have been our biggest success this year! Jeff Coddington chairs the committee which has seen to the cleanup of the car wash property, the demolition at Butler and Bristol, the power washing of the School House apartments and numerous other property maintenance issues throughout town.

At this time we would like to thank all of our volunteers, residents, neighbors, local business owners and employees, the school district, EMS, Fire Company, and the Borough Council and staff. It has been an honor to work with such dedicated individuals and organizations who really makes Chalfont Borough a place we are proud to call home.

I wish everyone a joyous holiday season and a happy new year.

Respectfully submitted on behalf of Mayor Becker and Chalfont Borough Council,

John Engel

2015 Council President

November 2015 Chalfont Parks Committee

Members: Mike Kelly, Marilyn Jacobson, Sandra Zadell, Shawn Curran

Agenda Item:

2015 Park Construction Projects

- \$347,498 Kelly Park Restoration Project includes widening of existing Kelly park trail. Completed.
- FSRTS includes sidewalks from Skyline Drive to Pine Run Elementary on the school side of Butler Ave. & 152 to Bristol on other side. Construction underway cause some lane closures between 9 and 3. Completion date April 2016.
- The Chalfont Challenge 5k race will be held June 4, 2016. Series Sponsorships for Fun Run and a Title Sponsor acquired. Chalfont Night to be held in the evening.
- Krupp Park: The Cordell Family is providing the funding for David Cordell Gazebo, a 14 X 21 foot oval gazebo to be ordered and base prepared weather permitting. Installation by May 4 or will be delayed until after Chalfont 5K Challenge, June 4, 2016
- Repaving of existing trail using the remaining funds of the C2P2 grant from Kelly Park under consideration.
- Multi Modal Grant Application Submitted: North Branch Trail/101 N. Main Parking lot project. The trail would connect Patriot Place/Lindenfield Bridge and Hillside Ave. along the Neshaminy. Await announcement.

GRANTS

- **Federal Safe Routes to School (FRSTS)** \$138,822.81 for design services, \$7,000 for PennDOT inspection work leaving \$573,643.44 for construction that is underway. Completion April 2016.
- **DCED \$150,000 Awarded (+\$37,500 match) Greenways, Trails, and Recreation Program (GTRP)** Construction of trail from Twin Streams to Lenape Landing along the Neshaminy.
- **Bucks County Municipal Open Space.** \$25,793 for Greenway Trail Construction and Engineering. This will exhaust our share of the Bucks County Municipal Open Space fund. Approved by BCOSRB in June. Funds should be received shortly due to trail completion.
- **Multi-modal Grant:** \$708,648 for design and construction of both a trail and parking lot. Match required: \$303,785. Awaiting announcement.
- **DVRPC Neshaminy Greenway Trail Feasibility study.** Include improving the Lenape Landing Trail, connecting from Lenape Landing to the 202 Parkway via the trail at the CNBT Sewer Authority on Upper State Road. NBT will write the grant. Chalfont will share in the match.

November 2015 Chalfont Street Committee

Members: Marilyn Jacobson, Jeffrey Coddington, Sandra Zadell, Shawn Curran

Action Items:

- Motion to approve the preparation of Bid Package for Hibiscus beginning in January.
- 1st reading of ordinance for a 3 way-Stop at the intersection of Hamilton and Coventry Road
- Motion to approve surveying residents concerning our current parking ordinance.

2015 Street Projects

- FSRTS includes sidewalks from Skyline Drive to Pine Run Elementary on the school side of Butler Ave. & 152 to Bristol on other side. Construction underway cause some lane closures between 9 and 3. Completion date April 2016.
- CMAQ signal installation on Main Street @ Park & Sunset & Lindenfield wavetronics. Contract let for \$157,935 to Armour & Sons. Lindenfield wavetronics working. Technical difficulties may have been solved.
- Stormwater pipe replacement project from Hellberg to Jasen installed.
- Sidewalk Snow removal will occur even though budget line has been removed for 2016.
- Hibiscus moved up to the 2016 resurfacing schedule. Funding from State Liquid Fuels account. Paving mid-June-July when school is out. Motion to approve bid package preparation for early January 16.
- AQUA PA will be replacing waterlines on Swartz, East Hamilton and Hellberg. As per ordinance, replacement will include full overlay of Swartz and half of East Hamilton. \$15,000 in budget for other half of East Hamilton. Funding of other half of overlay Hellberg (\$50,000) is not in budget.
- Sinkhole on Lynwood. Seeking grant through the Bucks County Conservation district to help with repairs.
- PWD will put together a 5 year storm pipe replacement plan for 2017.
- Bristol Road Extension. Awaiting meeting with PennDOT to verify effectiveness of funding an engineering study. Chalfont's \$10,000 share is not in the 2016 budget.
- A survey of the community's opinions on the current parking ordinance will be published in our Winter/Spring newsletter. Residents may respond online via Survey Monkey, in person, by mail or by phone. An evening Streets Meeting, January 14 @ 7pm will address overnight parking on Borough Streets issue.
- 3 way-Stop at the intersection of Hamilton and Coventry Road is recommended.

Grants

- **Federal Safe Routes to School (FRSTS)** \$138,822.81 for design services, \$7,000 for PennDOT inspection work leaving \$573,643.44 for construction. Bid came in \$300,000 over. Chalfont will pay \$10,000 and PennDOT will cover the rest. Construction underway. Completion April 2016.
- **CMAQ (Congestion Mitigation and Air Quality) Program Adaptive Signal Control Technologies (ASCT)** at Sunset/Park/Main, CCTVs, Lindenfield radar technology, and pedestrian countdown signals (\$228,000) Borough to pay \$57,000 match. Installation completed. Technical difficulties solved?

Blighted Property Review Committee

Minutes

November 16, 2015

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Mr. Jeff Coddington called the meeting to order at 7:00pm.

ROLL CALL

Mr. Jeff Coddington, Mr. Martin Ghen, Mr. Rich O'Brien, and Ms. Sandra Zadell were present. Ms. Meredith Buck attended the meeting via conference call. Ms. Sue Gelb joined the meeting via conference call at 7:23pm.

The committee welcomed Ms. Tomanelli from Prudential Savings Bank as a guest speaker. Prudential Savings Bank has a community reinvestment program whereby they will offer low interest loans for improvement projects.

Property Actions to Date

77 Butler Avenue, parcel #07-006-051.001 (Car Wash)

The owner is in compliance with Code Enforcement. A letter will be sent advising the property owner that the property is being removed from the Blighted Property Review Committee Project List.

Butler Avenue & Bristol, parcels #07-012-008; 07-012-008.1; 07-012-008-002; 07-012-008-003; 07-012-008-005; & 07-012-008-007

Demolition clean up should be completed within the next two weeks based on conversations Rich O'Brien has had.

40, 42, and 202 Westview Avenue, parcels #07-004-004-001 & 07-004-004-003 (Hellberg and Strong properties)

A resident from Westview Avenue came to the meeting to express concern regarding the house on the property, stating that the fire alarm goes off intermittently throughout the day and that the property is in a poor, unsafe condition. Pictures were also provided. The committee explained that demolition is an on-going, often slow moving process but that they would look into fixing the fire alarm situation as soon as possible. Rich O'Brien stated that the demolition company handling the former Brighton Place building has inquired as to what the demolition permit process is and could also handle this project as well since they are already mobilized in Chalfont.

239 North Main Street, parcel #07-006-056 (Chalfont School)

The committee continues to be concerned about safety at this location and continues to request the developer and property owner rectify the situation. The committee will discuss further action at the January meeting if no permits are in place for this property at that time.

18 South Limekiln Pike, parcel #07-005-036

The owner is in compliance with Code Enforcement. A letter will be sent advising the property owner that the property is being removed from the Blighted Property Review Committee Project List.

27 North Main Street, parcel #07-006-091

The property owner has begun making repairs and while they are not completed, repairs are in progress. The committee will send a follow up letter to encourage continuing progress.

12 North Main Street, parcel #07-006-048 (Schoolhouse Apartments)

The owner is in compliance with Code Enforcement. A letter will be sent advising the property owner that the property is being removed from the Blighted Property Review Committee Project List.

13 North Main Street, parcel #07-006-089

This property is going to Sheriff's Sale in December. The real debt is listing at just under \$400,000. This property is not inhabitable in its current state.

Blighted Property Review Committee

Minutes

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Next Step Actions

The committee discussed getting an organized listing of BPRC projects, including the designation of whether the project property was a “property of concern” or a “blighted property”. The listing of BPRC projects will be prepared for the January meeting.

Public Comment

A borough resident thanked the committee for all of their work and said that Chalfont Borough is looking better because of it. The committee publicly acknowledged the efforts of the Police Department and Code Enforcement for all of their help regarding vacant properties.

ANNOUNCEMENTS

The next meeting is scheduled for January 11, 2016.

ADJOURNMENT

The meeting was adjourned at 8:02pm.

Respectfully Submitted,

Amy Keller
Borough Secretary

**CHALFONT BOROUGH PROJECTS
ENGINEER'S STATUS REPORT
Last Updated: December 2, 2015**

FILE NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
BOROUGH PROJECTS				
4300-65	NPDES Stormwater Permit for Municipal Separate Storm Sewer Systems (MS4s)	Permit required of MS4s (which the Borough is considered), which requires Borough to develop, implement and enforce a stormwater management program to reduce the discharge of pollutants to their storm sewer system.	CKS completed and submitted a Permit Renewal Application or "Notice of Intent" (NOI) and associated TMDL Strategy Plan to PA DEP on September 14, 2012. In an email on March 11, 2015, PA DEP advised the Borough that their new permit became effective March 16, 2013, and will expire March 15, 2018. As a result, the Borough is in the second year of the new permit cycle and will not have to file an Annual Report until June 2016. There was no official response to the proposed TMDL Strategy Plan.	
4300-131	2015 Roadway Improvement Program	Project involves the mill and paving overlay of Holland Drive and Langhorne Road. Project also proposes the replacement of portions of curb and stormwater inlet modifications.	Bids were opened on February 17, 2015. Bray Brothers was low bidder with a bid of \$159,812.50. Council voted to award the Contract to Bray at the February 24, 2015 Council Meeting. A pre-construction meeting was held by CKS on April 29, 2015. The Notice to Proceed is effective May 4, 2015. All work is complete and the final payment has been processed.	Maintenance period expires June 4, 2016. An inspection will need to be performed prior to that date.
4386	Route 152 Congestion Mitigation Project	Project involves traffic signal improvements at the following intersections: 1. North Main Street, Park Avenue and Sunset Avenue: To be improved with adaptive signal controls, detection cameras, CCTV cameras, pedestrian signal countdown heads, and interconnect with Butler Avenue signals. 2. North Main Street, Lindenfield Parkway and Westview Avenue to be improved with a radar advance detection system and pedestrian signal countdown heads. Borough was awarded a CMAQ Grant in the amount of \$230,400 to fund project. The Borough's match will be the engineering costs. Project required to be completed by October 12, 2015.	The project was recently bid by PennDOT. Armour and Sons was the low bidder, with a bid of \$157,935. The contract with Armour has been approved by the Borough. A pre-construction meeting was held on May 26, 2015 at PennDOT. The Notice to Proceed, effective June 8, 2015, has been issued to . Shop drawings have been reviewed. Project is nearly complete. All equipment has been installed at both intersections. Contractor is working on making equipment operational.	

**CHALFONT BOROUGH PROJECTS
ENGINEER'S STATUS REPORT
Last Updated: December 2, 2015**

FILE NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
4391	Kelly Park Trail Improvements (DCNR Grant) Project	The Borough was awarded a \$173,700 PA Department of Conservation and Natural Resources Grant for the rehabilitation and expansion of the existing trail system in the Borough's Kelly Park. The Borough has also been awarded a Bucks County Open Space Grant for the required 50% match. In addition to the trail work, the project will also include reforestation, meadow plantings, riparian buffer restoration, new signs, picnic tables, benches, and litter receptacles. The total project cost is estimated at \$347,400.	Bids were opened on June 3, 2014. The low bidder was ABC Construction Co., Inc., with a bid of \$254,135.97. Borough Council voted to award the project to ABC at their meeting on June 24, 2014. A pre-construction meeting was held on July 10, 2014. The "Notice to Proceed" has been issued effective July 21, 2014, and the contract completion deadline is November 17, 2014. Trail paving is done and lawn restoration has been performed. With the exception of the replacement of a light pole, the project is complete.	
4393	Butler Avenue Safe Routes to School Project	The Borough was awarded a \$719,734 PennDOT Safe Routes to School Grant for the installation of curb and sidewalks in various areas along Butler Avenue throughout the Borough. Project also includes ADA curb ramps and landscaped median islands.	Project design was awarded to Michael Baker, Jr., Inc., in November 2011. Bids were recently opened for this project. The low bidder was Marino Corporation with a bid of \$797,521.60. The Borough is coordinating with PennDOT to acquire additional funding. CKS to perform construction inspection. A Technical and Price Proposal for these services has been executed. A pre-construction meeting was held on September 8, 2015. Construction has begun and contractor is progressing with work.	

**CHALFONT BOROUGH PROJECTS
ENGINEER'S STATUS REPORT
Last Updated: December 2, 2015**

FILE NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
DEVELOPMENT PROJECTS				
4311	Hassan-Chestnut St. Townhouse Development	Residential Subdivision - 56 Townhouses	Under construction. Stormwater management systems have been installed. Utility installation, curb and roadway base paving complete. Traffic signal is also complete. Signal was placed into operation on June 2, 2009. The developer's NPDES Stormwater Permit has been renewed. Building construction is complete. A Final Punch List was issued by CKS. Final paving has occurred and the developer is nearly complete with Punch List. Maintenance Security is to be posted and Dedication documents are to be completed.	
4323	Showalter - Mill Building Land Development	Land Development Application	Revised plans have been submitted for the project with a date of October 19, 2006, last revised January 2, 2008. CKS completed a review of those plans and issued a letter dated January 7, 2008 (6th review). Applicant appeared before Zoning Hearing Board on July 19, 2007, and received several variances for relief from ZO setback requirements and a Special Exception to permit the relocation of a sanitary sewer line in a floodplain. Borough Council granted Conditional Preliminary Plan Approval for the project on January 8, 2008.	Developer to address comments in CKS letter dated January 7, 2008.

**CHALFONT BOROUGH PROJECTS
ENGINEER'S STATUS REPORT
Last Updated: December 2, 2015**

FILE NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
4348	Oxford Lane Townhouses II (69 Hamilton Street)	Subdivision and Land Development Plan for the development of the 2.391-acre parcel adjacent to the current Oxford Lane development. Proposal involves 1 existing single-family house and 12 new townhomes. Project is located in the R-3 Planned Residential Zoning District.	<p>Revised development plans dated July 14, 2009, last revised January 20, 2010, have been submitted addressing the comments of CKS's letter dated January 27, 2010. These plans were submitted in conjunction with a proposed legal settlement involving the Borough, Chalfont Fire Company, and Oxford Land Development, LTD. At their meeting on February 9, 2010, Council voted to approve the plans and the Settlement Agreement. Agreements have been executed.</p> <p>A pre-construction meeting was held on January 25, 2012. Building construction is complete. Final Paving has occurred. A Final Punch List was issued by CKS and developer is nearly complete with Punch List. Maintenance Security is to be posted and Dedication documents are to be completed.</p>	

**CHALFONT BOROUGH PROJECTS
ENGINEER'S STATUS REPORT
Last Updated: December 2, 2015**

FILE NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
4350	Chalfont Crossing Land Development (formerly known as the Rite Aid Project)	Development of the southwest corner of Bristol Road and Route 202. Project proposes a 4,800 SF Giant convenience store and fuel station, a 3,000-SF bank, and an 8,000-SF retail building. Project is located in the Borough's newly adopted Butler Avenue Gateway Commercial Overlay Zoning District.	Borough Council granted Final Plan Approval of the "Rite Aid" project, with conditions, at their meeting on July 14, 2009. For various reasons, the project did not go forward. The developer has since submitted a Plan proposing a Giant convenience store with fuel station in place of the Rite Aid building, and nothing in place of the school previously proposed, leaving that portion of the site available for future development. New Land Development Plans, dated February 14, 2014, have been submitted for review. CKS completed a review of those plans and issued a letter dated April 4, 2014, with comments. The Borough Planning Commission recommended approval of the plan at their April meeting. Council granted conditional Land Development approval at their May 2014 meeting. Council also voted to approve an amendment to the Overlay Zoning District Ordinance to accommodate the proposed changes and eliminate the potential for apartments. Revised Land Development Plans have recently been submitted to address the conditions of approval. CKS reviewed those plans and issued a letter dated October 20, 2014, with comments. Revised plans to be submitted.	

**CHALFONT BOROUGH PROJECTS
ENGINEER'S STATUS REPORT
Last Updated: December 2, 2015**

FILE NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
4389	Belle Property (Moser Group) Apartment Development	Project proposes to redevelop the former Chesterfield Academy School site by converting existing building into 25 garden apartments and 4 townhomes.	<p>Appropriate zoning relief has been granted by the Borough's Zoning Hearing Board. Land Development Plans, dated March 27, 2014, last revised August 21, 2014, have been submitted for consideration. CKS completed a review of those plans and issued a letter dated September 5, 2014, with comments. The Borough Council considered the project at their meeting on September 9, 2014, and awarded Conditional Approval. Revised plans have recently been submitted to address the conditions of approval. CKS completed a review of those plans and issued a letter dated January 23, 2015, with comments to be addressed.</p> <p>A Sketch Plan and Zoning Hearing Board application have recently been submitted proposing a change in the scope of the project. The project now proposes 18 townhouse units and 4 multiplex (apartment) units. This plan has been considered by both the Borough Planning Commission and Council. The Zoning Hearing Board has also granted the requested relief. Land Development Plans have been submitted for the new proposal.</p>	

**CHALFONT BOROUGH PROJECTS
ENGINEER'S STATUS REPORT
Last Updated: December 2, 2015**

FILE NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
4394	Patriot Station at Chalfont (131 North Main Street)	Land Development proposing the redevelopment of the former Brighton Place and St. James Church site with 68 (transit oriented) apartments, and a restaurant in the "historical" portion of the church.	<p>The Borough drafted a Zoning Overlay District Ordinance to encourage transit-oriented and multi-property redevelopment of the area. The Ordinance was approved by Borough Council in August 2014.</p> <p>Revised Land Development Plans, dated December 15, 2014, last revised February 25, 2015, have been submitted for review. CKS completed a review of those plans and issued a letter dated March 23, 2015, with comments to be addressed. The Borough Council considered this project at their meeting on May 12, 2015 and granted Conditional Approval of the project. Revised Land Development Plans are to be submitted for review.</p> <p>Additionally, a PennDOT HOP has recently been submitted for review. CKS and Borough Manager recently met with Design Engineer to discuss the HOP application and allow coordination with the Borough. The revised HOP application has been submitted to PennDOT and is currently being reviewed.</p> <p>A draft Development and Escrow Agreement has been prepared by the Borough Solicitor. CKS is to complete a review of the proposed escrow for the project.</p>	

**CHALFONT BOROUGH PROJECTS
ENGINEER'S STATUS REPORT
Last Updated: December 2, 2015**

FILE NO.	PROJECT NAME	SCOPE	CURRENT STATUS	NEXT ACTION
4400	Hellberg/Swim Club Properties – Residential Subdivision	Project proposes development of the Hellberg and Lenape Valley Swim Club tracts (16.02 total acres) into 60 single-family residential homes.	<p>A Sketch Plan dated September 24, 2014 has been submitted for review. CKS completed a review of the Sketch Plan submission and issued a letter dated October 31, 2014 with comments.</p> <p>Several meetings have been held between Borough Staff and 's design team for to receive feedback on their current proposal involving 54 single-family units, 7,000-SF minimum lots, and modifications to the adjacent Chalfont Greene Stormwater Detention Basin. A Zoning Ordinance Amendment is proposed. In addition, a Conditional Use application has recently been submitted by the . The Borough Planning Commission considered the Zoning Ordinance Amendment and Sketch Plan at their meeting on June 1, 2015, and recommended Conditional Approval of both. Borough Council considered the text amendment to the Zoning Ordinance at their meeting on July 14, 2015 and granted approval. Council also conducted a Conditional Use Hearing at their July 14, 2015 meeting and granted the Conditional Use of the B-13 (Village House) and B-14 (Small Village House) within the B-12 (Planned Village Development) subject to conditions.</p>	
4402	75 East Butler Avenue Sketch Plan	Project proposes two (existing)-lot development. One lot will contain an existing single-family home. The second lot will contain a 4-unit multiplex building and shed. A shared driveway and parking lot are proposed for use by both lots.	<p>A Sketch Plan (2 sheets) dated November 12, 2014 has recently been submitted for review. CKS completed a review of the Sketch Plan and issued a letter dated May 12, 2015 with comments. The Borough Planning Commission considered the Sketch Plan at their meeting on August 3, 2015 and offered a few comments.</p>	
4404	Univest Bank Land Development	Redevelopment of the existing bank property with a new building, drive-thru and parking lot.	<p>CKS completed a review of a Sketch Plan dated August 20, 2015 and issued a letter dated August 31, 2015, with comments.</p>	

IBRAHIM & McKILLOP, P.C.

ATTORNEYS AT LAW
71 SOUTH MAIN STREET
DOYLESTOWN, PENNSYLVANIA 18901

Donna M. McKillop*
Dean W. Ibrahim *

TEL. 215-345-5280
FAX 215-345-5321

*Member of PA & NJ Bars

November 3, 2015

SENT VIA E-MAIL – akeller@chalfontborough.com

Chalfont Borough Council
Chalfont Borough Hall
40 North Main Street
Chalfont, PA 18914

RE: SOLICITOR'S REPORT

Dear Borough Council Members:

Here is a summary of recent developments in the Borough's legal matters:

1. RAP Chalfont LP- This project was previously referred to as the Rite Aid Project and was originally granted final plan approval at the July 2009 Council Meeting. The project has also been referred to as the Chalfont Crossing Shopping Center. The Applicant submitted a new sketch plan which was approved by Council at a public Meeting on February 26, 2013. To accommodate further Council and public feedback, the developer has modified the plan since that date. After meeting with the Bucks County Planning Commission, Borough staff proposed and Council has passed an update to the associated Gateway Zoning Ordinance, Ordinance 405. Borough staff proposed an additional update, Ordinance 406, which eliminated the E-22 Use (a dwelling unit in combination with a business) within the Butler Avenue Gateway Commercial Overlay Zoning District and changes the status of a Drive – Thru as an accessory use to the E-1Use (retail use) from a Use by Right to a Conditional Use within the Butler Avenue Gateway Commercial Overlay Zoning District. Ordinance 406 was passed by Council at the June 2013 Council Meeting. The new Plan, as submitted at present, proposes a convenience store with fuel pumps, retail, office, and banking uses. The residential garden apartments which had been proposed for the rear of the property have been removed from the plan. As of

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the date of this report, there is no residential aspect contained in the proposed Plan, nor would any be allowed by-right as a result of the passage of Ordinance 405 and Ordinance 406. The Applicant formally submitted a Land Development Plan which has gone before the Chalfont Borough Planning Commission and received preliminary/final approval. The Plan includes the additional of retail/office space at the rear of the property. The Plan was granted Conditional preliminary/final approval by Borough Council at the May 13, 2014 Council meeting. The Plan will have a final review by CKS, the Borough Engineer, and the Applicant will be required to address all issues raised by said review. The Plan is also being reviewed by PennDot for approval. The Developer has started demolition on the site.

2. The Station at Chalfont- Petrucci Builders- Petrucci Builders has proposed the redevelopment of the Brighten Place property (131 North Main Street) and the Saint James Church property. The proposal is to build sixty-eight (68) garden apartments on the site of the former Brighten Place property and to place a restaurant use and additional parking on the St. James Church property. The proposal is to retain the original Sanctuary of the St. James Church, which will be the restaurant portion of the proposal. The sketch Plan has previously been before the Chalfont Borough Planning Commission and the Chalfont Borough Council for initial comment. Last month, the Chalfont Borough Planning Commission voted to approve the Plan and Chalfont Borough Council granted Preliminary/Final approval to the Plan. I have a Preliminary/Final approval letter which the developer has signed and returned. A Developers Agreement and Escrow Agreement and Stormwater Maintenance have been prepared and are in the process of being finalized. The Developer is also working on issues related to the PennDot HOP required for the street improvements required at the site. The Developer has applied for and been issued demolition permits for the site and demolition is proceeding.

3. The Belle Moser Application (Old Chalfont School) - This project was before Chalfont Borough Council at the September Council meeting at which time the project was granted preliminary/final approval. The project was approved with a number of conditions, including the closing of certain paper streets and obtaining certain stormwater and trail easements. The project is moving forward. The project requires that certain paper streets be vacated and a trail easement obtained from an adjoining property owner. There was a public hearing on vacating these streets held on February 24,

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Chalfont Borough Council

November 3, 2015

Page Three

2015, at which time Council authorized that the paper streets be vacated and a first reading of Ordinance 418 (vacating the paper streets at issue) was accomplished and Borough Council authorized that this ordinance be advertised.

4. Hellberg Tract Redevelopment- Metropolitan Development- This project is proposing to remediate this property and thereafter place single family homes on the tract. A text Amendment to the Chalfont Borough Zoning Ordinance was enacted by the enactment of Ordinance 419 at the July 14, 2015 Council meeting. The sketch Plan for this project was before the Chalfont Planning Commission earlier in July and was granted approval with recommendations. The text Amendment (Ordinance 419) amended the Chalfont Borough Zoning Ordinance by establishing the B-13 (Village House) use, and the B-14 (Small Lot Village House) use within the B-12 (Planned Village Development) use. That same evening, Chalfont Borough Council held a Conditional Use Hearing, at which time the Developer was granted Conditional Use approval subject to the following: 1.) remediating any contamination on the property pursuant to the provisions of Pa. Act 2; 2.) completing the Chalfont Borough Land Development process and complying with any requirements; and 3.) meeting any and all Federal, State and local regulations and/or requirements. I have previously sent a Conditional Use Approval letter to the Developers attorney under cover of July 24, 2015.

5. Police Regionalization – Chalfont Borough Council, through its Steering Committee, has been pursuing the establishment of a Regional Police Department with Doylestown Borough and New Britain Borough. As a result of those efforts, Ordinance 420 (**AN ORDINANCE PROVIDING FOR A JOINT MUNICIPAL AGREEMENT FOR POLICE SERVICES BETWEEN CHALFONT BOROUGH, DOYLESTOWN BOROUGH, AND NEW BRITAIN BOROUGH, ESTABLISHING A POLICE COMMISSION AND POLICE DISTRICT COMPRISING THE GEOGRAPHIC EXTENT OF THE THREE BOROUGHS**) was approved and adopted by Council at the September Council meeting.

Ibrahim & McKillop, P.C.

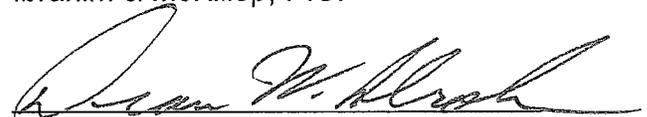
Chalfont Borough Council
September 30, 2015
Page Four

A copy of the proposed final version of the **INTERGOVERNMENTAL COOPERATION AGREEMENT ESTABLISHING A REGIONAL POLICE DEPARTMENT**, establishing the Regional Police Department, was also attached to Ordinance 420, and a copy is available for review at the Chalfont Borough Hall. There are ongoing contract negotiations with the Chalfont FOP relating to the officers joining the Central Bucks Regional Police Force.

This represents the current status of significant legal matters which are pending on behalf of Chalfont Borough.

Very truly yours,

Ibrahim & McKillop, P.C.



Dean W. Ibrahim

DWI

**Chalfont Borough Police Department
UCR Monthly Count of Offenses
as reported to the State Police**

11/1/2015 to 11/30/2015

	Classifications of Offenses	Number of Offenses Reported
1	Homicide	0
2	Rape	0
3	Robbery	0
4	Assault	0
5	Burglary	0
6	Larceny Theft	0
7	Motor Vehicle Theft	0
8	Simple Assault	0
9	Arson	0
10	Forgery	0
11	Fraud	2
12	Embezzlement	0
13	Stolen Pro-Rec, Posses	0

	Classifications of Offenses	Number of Offenses Reported
14	Vandalism	0
15	Weapons- carrying, Posses	0
16	Prostitution, Comm Vice	0
17	Sex Offenses	0
18	Drug Abuse Viol	1
19	Gambling	0
20	Off/Family & Children	0
21	Driving Under Influence	2
22	Liquor Laws	0
23	Drunkenness	0
24	Disorderly Conduct	0
25	Vagrancy	0
26	All Other Offenses	1

Total Part I Offenses = 0

Total Part II Offenses = 6

Calls for Service - by UCR Code

Incidents Reported Between 11/01/2015 and 11/30/2015

All Municipalities

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
1150	FRAUD - CREDIT CARDS / ATM	1			
1190	FRAUD - ALL OTHER	1			
1832	NARCOTICS-POSSESSION-MARIJUANA,ETC.	1			
2110	DRIVING UNDER THE INFLUENCE-ALCOHOL/DRUG	1			
2111	DRIVING UNDER THE INFLUENCE - ALCOHOL	1			
2660	ALL OTHER - TRESPASSING	1			
2825	BORO ORD - NOISE	4			
2830	BORO ORD - ALL OTHER	1			
3100	MV ACCIDENTS - NON REPORTABLE	4			
3500	SUSPICIOUS CIRCUMSTANCES	3			
3600	DOMESTIC	5			
3601	DOMESTIC - STAND BY	1			
3610	DISTURBANCES-JUVENILE	1			
3620	DISTURBANCES-NON CRIMINAL	1			
3630	DISTURBANCES - CIVIL DISPUTE	2			
3800	SERVICE CALL- PUBLIC ASSISTANCE MISC.	1			
3802	SERVICE CALL-EXTRA PATROL	35			
3803	SERVICE CALL - CHECK WELL BEING	3			
3810	SERVICE CALL-ALARMS	5			
3815	SERVICE CALL - ABANDONED 911	5			
3860	SERVICE CALL-LOCKOUTS (VEHICLE/BLDG)	2			
3870	MEDICAL EMERGENCY	7			
3880	OPEN DOORS/WINDOWS - DISCOVERED	2			
3900	TRAFFIC & PARKING PROBLEMS	2			
3901	TRAFFIC LIGHT MALFUNCTION OR LIGHT OUT.	5			
4009	STREET SIGN DAMAGED/MISSING	1			
4020	SUSPICIOUS AUTO	5			
4022	SUSPICIOUS PERSON	1			
4024	WATER LEAKS,MAINS, ETC.	1			
4028	UTILITY - MISC	2			
4110	FIRE DRILL / EXERCISE	2			
5002	FOUND ANIMAL	1			
5004	FOUND / RECOVERED PROPERTY	1			
5008	LOST / MISSING PROPERTY	2			
5510	ANIMAL COMPLAINTS - OTHER	2			
6006	MV ACCIDENT - REPORTABLE - INJURY	2			
6008	MV ACCIDENT - REPORTABLE - NO INJURY	2			
6314	TRAFFIC ENFORCEMENT - ROVIC	2			
6609	TRAFFIC RELATED - OVERNIGHT PARKING	1			
6611	SPEEDING / RECKLESS REPORT	5			
6690	TRAFFIC RELATED - DISABLE VEHICLE	1			
7016	POLICE INFORMATION - MISC.	9			
7504	ASSIST OTHER AGENCIES - OTHER POLICE	12			
8006	WARRANTS - OUTSIDE AGENCY - SERVICE	1			
CITT	TRAFFIC CITATION	17			
CITW	WARNING	1			
	Total Calls	166			

CHALFONT BOROUGH
PUBLIC WORKS REPORT
December 2015

- Leaf mulching and tree pruning performed in parks.
- Holiday decorations put up throughout the Borough.
- The storm water pipe replacement on Jasen Drive was completed.
- Repaired potholes on Borough streets.
- Cleaning of storm inlets was preformed this month before predicted heavy rain.
- A base repair was made on Meadowbrook Lane. The area was soft and required reconstruction.
- Winterized lawn equipment.
- Rewiring of 40N Main (Original Building) has started and work continues.
- Replaced fuses and photo cells in multiple Victorian lights. Rewired two lights due to faulty wiring.
- Routine Duties...

“Washing and greasing of Equipment, Roadside trash, Cleaning, Potholes”

Shawn Curran / Public Works Supt.

12/3/2015

Chalfont Boro

CHALFONT FIRE CO.
 CHIEFS REPORT
 NOVEMBER
 2015

Total # of Incidents 21

NURSING TYPE FACILITIES

CHALFONT BORO

NEW BRITAIN TWP

MONTG.TWP ALTERRA WYNWD.

MONTG.TWP BROOKSIDE ASSTD

Types of Calls

- 1. Fire 9
- 2. Rescue and Medical assist 2
- 3. Hazardous Conditions 4
- 4. Service calls 0
- 5. Good Intent Call 0
- 6. Alarm System Calls 6
- 7. Special Incident 0
- 8. Severe Weather 0

Total Staff Hours for Calls 433.25

Type of Fire Alarms

Alarms per Municipality's

- 1. Malfunction alarm systems 1 Chalfont Borough
- 2. Activated Alarms 3 Doylestown Borough
- 3. Alarm System Service 2 Doylestown Twp.
- 4. Malfunction sprinkler alarm Dublin Borough
- 5. Water Flow Alarm Hilltown Twp.
- 6. CO. Alarm Montgomery Twp. 3
- New Britain Boro 1
- New Britain Twp. 16
- Plumstead Twp.
- Warrington Twp. 1
- Warwick Twp.
- Buckingham Twp.

Training and Maintenance Drills 2

Silverdale Boro

Total training hours 135

Total Available Points 23

TOTAL STAFF HRS FIRES AND TRAINING 568.25

NON-INCIDENT ACTIVITIES 11
 (FUND RAIS/WORK DETLS/SPECIAL ACTIVITIES)

HOURS 296.18

ORDINANCE NO. 424

**AN ORDINANCE OF THE BOROUGH OF CHALFONT, BUCKS COUNTY,
PENNSYLVANIA, AMENDING BOROUGH OF CHALFONT CODE OF
ORDINANCES, CHAPTER 15, PART 2, SECTION 15-207, SUBSECTION 1 TO
CREATE A STOP AT THE INTERSECTION OF WEST HAMILTON STREET
AS IT INTERSECTS WITH COVENTRY ROAD**

WHEREAS, the Borough Council of Chalfont Borough, Bucks County, Pennsylvania, has previously enacted Ordinance 308-A establishing certain stop intersections within the Borough of Chalfont, and has previously enacted Ordinances 320, 326, 329, 332, 385, and 392 amending Ordinance 308-A; and

WHEREAS, the listing of stop intersections is codified in the Borough of Chalfont Code of Ordinances Chapter 15, Part 2, Section 15-207, Subsection 1; and

WHEREAS, the Borough Council of Chalfont Borough has determined that the public safety and convenience would be promoted and enhanced by changing the present classification of the intersection so that vehicles traveling on West Hamilton Street approaching the intersection at Coventry Road are required to stop before proceeding;

NOW, THEREFORE, be it, and it is hereby **ORDAINED** by the Borough Council of Chalfont Borough, Bucks County, Pennsylvania, and it is hereby **ENACTED** and **ORDAINED** by authority of same as follows:

Section 1. Chapter 15, Part 2, Section 15-207, "Stop Intersections Established" is amended.

Chapter 15, Part 2, Section 15-207, Subsection 1 of the Borough of Chalfont Code of Ordinances is amended by adding to the chart in Subsection 1 of Stop Streets, Intersecting or Through Streets, and Direction of Travel to read:

<u>Stop Street</u>	<u>Intersection or Through Street</u>	<u>Direction of Travel</u>
West Hamilton Street	Coventry Road	East and West

and

Section 3. Ratification of unchanged portions of Chapter 15, Part 2, Section 15-207, Subsection 1.

Other than as specifically set forth above, Chapter 15, Part 2, Section 15-207, Subsection 1, of the Borough of Chalfont Code of Ordinances is hereby ratified and confirmed.

ENACTED and ORDAINED this ____ day of _____, 2016.

ATTEST:

CHALFONT BOROUGH COUNCIL:

Sandra Brookley Zadell
Borough Manager

John Engel
Council President

APPROVED:

Marilyn J. Becker, Mayor

**BOROUGH OF CHALFONT
BUCKS COUNTY, PENNSYLVANIA**

ORDINANCE NO. 422

**AN ORDINANCE OF THE BOROUGH OF CHALFONT, BUCKS COUNTY,
PENNSYLVANIA, FIXING THE TAX RATE FOR THE FISCAL YEAR 2016**

THE BOROUGH OF CHALFONT HEREBY ORDAINS:

SECTION I.

A tax is hereby levied on all real property within the Borough of Chalfont beginning January 1, 2016 for the fiscal year of 2016, as follows:

- A. Tax rate for general Borough purposes shall be the sum of 15.25 mills on each dollar of assessed real estate valuation.
- B. Tax rate for fire protection purposes shall be the sum of 1.25 mills on each dollar of assessed real estate valuation.
- C. Tax rate for the Ambulance and rescue squad purposes shall be the sum of .50 mills on each dollar of assessed real estate valuation.

SECTION II.

Any ordinance or part of an ordinance conflicting with this Ordinance shall be and the same are hereby repealed insofar as the same affects this Ordinance.

ENACTED AND ORDAINED THIS ____ DAY OF _____, 2015.

ATTEST:

CHALFONT BOROUGH COUNCIL

Sandra B. Zadell, Manager

John R. Engel, President

Marilyn J. Becker, Mayor

**BOROUGH OF CHALFONT
BUCK COUNTY, PENNSYLVANIA**

ORDINANCE NO. 423

**AN ORDINANCE REGULATING DOOR-TO-DOOR SOLICITATION AND
CANVASSING BY REQUIRING PERMITS FOR DOOR-TO-DOOR SOLICITATION;
PROVIDING FOR A REGISTRY OF THOSE
PROPERTY OWNERS WHO DO NOT WISH TO RECEIVE DOOR-TO-DOOR
SOLICITORS; PROVIDING THAT ENGAGING IN DOOR-TO-DOOR SOLICITATION
ON POSTED PROPERTIES AND/OR PROPERTIES ON THE REGISTRY
CONSTITUTES AN OFFENSE UNDER THE ORDINANCE; LIMITING THE TIME
FOR DOOR-TO-DOOR SOLICITATION AND CANVASSING; PROVIDING FOR A
FINE OF NOT LESS THAN ONE HUNDRED DOLLARS NOR MORE THAN THREE
HUNDRED DOLLARS FOR EACH OFFENSE; AND SPECIFICALLY REPEALING CHAPTER
13-101 THROUGH 13-115 OF THE CHALFONT BOROUGH CODE OF ORDINANCES**

WHEREAS, Section 2901 of the Pennsylvania Borough Code specifically authorizes the regulation and licensing of transient retail merchants, subject to certain limitations; and

WHEREAS, the Borough Council finds that it is in the public interest to provide for the licensing of door-to-door solicitors as herein defined, and to regulate to the extent possible consistent with current constitutional jurisprudence the activities of door-to-door solicitation and canvassing, as herein defined.

NOW, THEREFORE, the Council Members of the Borough of Chalfont does hereby **ENACT** and **ORDAIN** as follows:

Section 1. Definitions.

A. As used in this Ordinance, the following terms shall have these meanings:

CANVASSER

One who engages in the practice of canvassing — the practice of going from dwelling unit to dwelling unit to:

- a) Conduct surveys for research purposes (other than those conducted by an agency of the state or federal government);
- b) to make analyses, to take opinion polls, to compile rating data;
- c) to obtain or seek contributions for any person or organization or cause;
- d) to advance religious or political causes and proselytizing with regard thereto; or
- e) to conduct any similar work which, by its nature, involves door-to-door or place-to-place activity, including distribution of circulars, but not for commercial activity of any kind.

DOOR-TO-DOOR SOLICITATION

The activity of going onto the premises of other persons, without prior arrangement with the owner or occupant of such premises, for the principal purpose of the sale or taking of orders for future sales of any type of tangible goods, including, but not limited to, books, magazines, or other periodicals, or to enter into any agreement for the provision of services, or any combination of the sale of goods or provision of services, or the distribution of advertising circulars relating to the sale of goods or provision of services.

DOOR-TO-DOOR SOLICITOR

A person engaging in the activity of door-to-door solicitation.

PEDDLER

Any person who shall engage in peddling as herein defined.

PEDDLING

The selling or offering for sale of any goods, wares, services, or merchandise, products for immediate delivery or the taking of orders or the execution of an Application for goods, wares, services or merchandise to be delivered at a later time which the person is selling or offering for sale and may carry with him or her or has in his/her possession or control upon any of the streets or sidewalks or from house to house or by the visitation to private residences or by entering in or upon private property within said Borough. For the purpose of this definition, a carrying of a written contract for the purchase of goods, wares, services or merchandise or similar product shall also constitute peddling.

STREET SALES

The activity of a person selling any goods from any type of portable stand or table or in a vehicle located on any street, roadway or public right-of-way, except a sidewalk abutting a property of which such person is the owner or a lawful occupant thereof.

- B. For the purposes of section 5 only, a "canvasser shall be considered a "solicitor."

Section 2. Permit required for door-to-door solicitations.

- A. Any person or organization intending to engage or to cause persons to engage in the activity of door-to-door solicitation, as defined in this Ordinance, prior to commencing such activity shall obtain a permit from the Chalfont Borough Police Department. In the case of an organization, each person engaging in door-to-door solicitation shall be required to obtain an individual permit; the organization may not simply obtain one permit applicable to all persons engaging in door-to-door solicitation on its behalf. Such permit or permits shall be issued only after the person or persons seeking to obtain such permit shall have provided on the application form appropriate information as to the identities and current addresses of all persons that shall be engaged as door-to-door solicitors, which information shall be provided under the penalty of law as provided in 18 Pa.C.S.A. § 4904, and shall have completed such registration. In addition, the applicant shall execute an acknowledgement of receipt of the terms of Section 6 of this Ordinance with respect to private "No Solicitors" or "No Solicitation" or similar signs, and shall provide notice to the Chalfont Borough Police Department of the approximate neighborhoods and locations in which the activity is to take place.
- B. Every person to whom a permit shall have been issued under this Ordinance shall display the permit on his or her person at all times and exhibit it, upon request, to any police officer or to any person on whom he or she shall call or with whom he or she shall talk.
- C. Any person engaging in door-to-door solicitation or any organization employing any door-to-door solicitors that shall engage in such activity without obtaining the required permit shall be in violation of this Ordinance and shall be liable for the penalty provided for in section 8.
- D. The application process shall be performed by the Chalfont Borough Police Department. As part of the application process the Chalfont Borough Police Department shall obtain the applicant's criminal history/record Pennsylvania State Police. The applicant shall

pay a non-refundable application fee to the Chalfont Borough Police Department for obtaining the applicant's criminal history/record. Alternatively, the applicant may obtain his or her criminal history/record directly from the Pennsylvania State Police and present it to the Chalfont Police Department as part of the application process provided it is dated with 90 days of permit application.

E. The permit fee for each person engaging in door-to-door solicitation shall be in line with the current Borough of Chalfont Fee Schedule.

F. The terms of this section shall not apply to:

- 1) Boys or girls under the age of 18 years who take orders for and deliver newspapers, greeting cards, candy and the like, or who represent the Boy Scouts and Girl Scouts or similar organizations and take orders for and deliver cookies and the like.
- 2) Persons defined as "canvassers" herein.
- 3) Bona fide candidates for elective office.

Section 3. Time Limitations.

No person licensed as a peddler under this Part shall engage in peddling within the Borough on Sundays or State or Federal legal holidays or other than between the hours of 9:00 a.m. and 5:00 p.m. on other days. The license shall not entitle its holder to engage in selling product within any Borough park without first acquiring an additional permit from the Borough

Section 4. Street sales prohibited.

No person shall engage in any "street sales" as defined in this Ordinance except as provided in § 1 A above.

Section 5. License for Soliciting in Parks.

No person licensed as a peddler under this Part shall engage in selling product within any Borough park without first acquiring an addition permit from the Borough.

Section 6. Enforcement of "no solicitors" or "no solicitation" signs.

The owner or lawful occupant of any premises within the Borough not desiring to have persons enter onto their premises may post on such premises a legible sign stating "No Solicitors," "No Solicitation," or words of similar meaning. Any door-to-door solicitor or canvasser who shall enter upon the premises in defiance of such sign shall be in violation of this section and shall be liable for the penalty provided for in Section 8.

Section 7. No Solicitors or No Solicitation Registry.

The owner or lawful occupant of any premises within the Borough not desiring to have persons enter onto their premises may, in addition to posting their premises according to Section 5, register with the Chalfont Borough Police Department to have their address placed on a registry to be distributed to those door-to-door solicitors required to obtain a permit under section 2. Door-to-door solicitors who enter onto premises appearing on the registry shall be subject to the penalty provided for in Section 8.

Section 8. Grounds for denial of permit; revocation of permit.

- A. A door-to-door solicitation permit shall not be issued to any person who:
- 1) Has previously been found guilty of violating any provision of this Ordinance.
 - 2) Has been convicted, within the seven years preceding the date of the application for a permit, of any theft or theft-related crime, fraud or any fraud-related crime, or any similar offense tending to show dishonesty of character.
 - 3) Who has been convicted of any felony.
- B. A door-to-door solicitation permit shall be revoked for any of the following reasons:
- 1) Conduct by any permit-holder that constitutes a violation of this Ordinance.
 - 2) A permit-holder going upon premises either posted "no solicitors" or "no solicitation", or appearing on the No Solicitors or No Solicitation Registry provided for in Section 6 of this Ordinance, or both.
 - 3) Conduct by any permit-holder while on private premises that constitutes a summary offense or criminal act, including, but not limited to, defiant trespass.
- C. If a company or other entity has more than one person engaging in door-to-door solicitation in Chalfont Borough, and the permit issued to any one such person is revoked under paragraph B, above, the permits for all door-to-door solicitors working for that company shall be revoked.
- D. In the event that a door-to-door solicitation permit is revoked under this section, no administrative or other fees shall be refunded to the permit holder.

Section 9. Penalty.

Any person violating any provision of this Ordinance shall be guilty of a summary offense and shall, upon conviction, be required to pay a fine of not less than one hundred dollars (\$100.00) nor more than three hundred dollars (\$300.00) and/or be sentenced to a term of imprisonment of not more than 90 days. Each and every violation of this Ordinance shall be punishable as a separate offense. Any person, firm or corporation who shall violate any provisions of this Part shall, upon conviction thereof, be sentenced to pay a fine of not more than \$1,000 plus costs and, in default of payment of said fine and costs, to a term of imprisonment not to exceed 30 days. Each day that a violation of this Part continues or each Section of this Part which shall be found to have been violated shall constitute a separate offense.

Section 10. Severability.

In the event that any section, sentence, clause or word of this ordinance shall be declared illegal, invalid or unconstitutional by any Court of competent jurisdiction, such declaration shall not prevent, preclude or otherwise foreclose the validity of the remaining portions of this ordinance.

Section 11. Repealer.

All ordinances or parts of ordinances inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed. **Chapter 13-101 through 13-115 of the Chalfont Borough Code of Ordinances is specifically repealed hereby.**

Section 12. Effective date.

This Ordinance shall be effective upon enactment.

ENACTED and **ORDAINED** this ____ day of ____, 2015.

ATTEST:

CHALFONT BOROUGH COUNCIL

Sandra B. Zadell, Manager

John R. Engel, President

Marilyn J. Becker, Mayor

APPLICANT'S AUTHORIZATION FOR AGENT TO APPLY FOR HIGHWAY OCCUPANCY PERMIT



If granting BLANKET Authorization to submit applications on Applicant's behalf, check this box:

If BLANKET Authorization, mark N/A.	PERMIT APPLICATION NO.	
	COUNTY	Bucks
	CITY-BORO-TWP.	Chalfont Borough
	S.R.-SEG.-OFF.	SR 0152 SEG 0070, SR 1006 SEG 0060 & 0070
APPLICANT	Name: Chalfont Borough Address: 40 North Main Street Chalfont, PA 18914	
AGENT	Name: Traffic Planning and Design, Inc. Address: 2500 E. High Street, Suite 650 Pottstown, PA 19464	

THIS AUTHORIZATION, made this 8 day of December, 2015, by
Chalfont Borough

APPLICANT for a highway occupancy permit under 67 Pa. Code Chapter 441 or 459.

WHEREAS, the APPLICANT is required to obtain a highway occupancy permit from the Commonwealth of Pennsylvania, Department of Transportation, called the Department, in order to occupy the State highway; and

WHEREAS, the APPLICANT wishes to authorize the agent listed above (AGENT) to apply for the permit on behalf of the APPLICANT; and

WHEREAS, the APPLICANT has agreed to grant a release to the Department to allow the AGENT to apply for the permit on behalf of the APPLICANT; and

WHEREAS, as a condition of this authorization, APPLICANT agrees that AGENT will be required to provide APPLICANT with copies of all correspondence and other documents issued, mailed, emailed or otherwise directed or provided to APPLICANT or AGENT by the Department; and

WHEREAS, the APPLICANT may elect to be provided contemporaneous email updates on the review status of the permit application.

NOW, THEREFORE:

1. The APPLICANT does hereby authorize AGENT to act as APPLICANT's agent with respect to the permit application and to do all things necessary to obtain the permit on behalf of the APPLICANT.
2. The APPLICANT does hereby remise, release, quitclaim and forever discharge the Department, its agents, employees and representatives of and from all suits, damages, claims and demands of any type whatsoever arising against it as a result of granting the permit to APPLICANT.
3. The APPLICANT has has not (check one) elected to be provided contemporaneous updates on the status of the permit application. If the APPLICANT elects to be provided contemporaneous updates on the status of the permit application, provide contact information here (email): szadell@chalfontborough.com.
4. The APPLICANT understands that this AUTHORIZATION is effective until revoked in writing by the APPLICANT or AGENT, with contemporaneous written notice thereof to the Department.

IN WITNESS WHEREOF, the APPLICANT has executed or caused to be executed these presents, intending to be legally bound thereby.

by APPLICANT:

(authorized representative signature)

Name: John Engel

Title (if other than individual applicant): Borough Council President

Date: 12/08/2015

by AGENT:

(authorized representative signature)

Name: Jeffrey S. Todd, P.E.

Title (if other than individual agent): Project Manager

Date: 11/16/15

BUCKS COUNTY,
SR -----, SEGMENT-----, OFFSET ----- to SEGMENT-----, OFFSET –
HIGHWAY OCCUPANCY PERMIT NO. _____

HIGHWAY OCCUPANCY PERMIT CONDITION STATEMENT

Whereas, the undersigned (hereinafter, whether singular or plural, referred to as the Permittee) has Applied to the Department of Transportation, Commonwealth of Pennsylvania (hereinafter referred to as the Commonwealth), for a permit (hereinafter the Permit) to occupy the Commonwealth’s legal right-of-way at the location and for the purposes more fully described in Permit Application Number _____.

Now, intending to be legally bound, the Permittee by its designee agrees and understands that the following terms and conditions are assumed by the Permittee as additional obligations under the Permit.

The Permittee is bearing the sole responsibility to install stamped asphalt crosswalks as shown in detail on the above noted permit documents. Additionally, the Permittee Understands and agrees to maintain, repair, and replace crosswalks if they are determined to be in a deteriorated condition. Permittee may, in lieu of replacing the stamped asphalt crosswalks in kind, replace the crosswalks with standard line-stripped crosswalks in accordance with Department Standards.

The Permittee understands and agrees that he/she shall, upon notification by the Department, take action to provide maintenance of the crosswalks and/or correct defects in the above mentioned crosswalks that affect the function of the highway. The Department shall notify the Permittee about any upcoming construction or maintenance projects. Upon notification, it is the Permittee’s responsibility to make all necessary arrangements to coordinate the replacement/reinstatement of their facility in conjunction with said Department project.

It is further understood that this Highway Occupancy Permit is issued upon this condition statement. If this statement is not complied with the Permit will become invalid.

The obligations of the Permittee hereunder are in no way meant to lessen the obligation of the Permittee outlined under PA Code, Title 67, Chapter 441. The terms and conditions herein shall commence upon the date of execution hereof and shall continue in full force until the subject for which the Permit has been issued has been removed, closed, or otherwise extinguished in accordance with the then existing regulations of the commonwealth.

In witness whereof, the undersigned have set their hands this _____ 8th _____ day of _____ December _____, 2015.

For the Permittee (type or print Permittee’s name on top line; indicate title where applicable).

_____ Chalfont Borough
By: John Engel, Borough Council President
Title _____

Name _____
Title _____

Name _____
Title _____

Attest: _____ (Notary Public)