



CHALFONT BOROUGH
HISTORICAL ARCHITECTURAL REVIEW BOARD



MEETING MINUTES
January 24, 2011

The meeting was called to order by Troy Hill at 7:00 p.m. with the Pledge of Allegiance.

Roll Call: Elaine Batcho, Edie Cleland, Troy Hill, Mike Mooney, Rich O'Brien, and Melissa Shafer were in attendance.

Approval of Minutes:

Edie Cleland made a motion to approve the minutes from November 22, 2010. The motion was seconded by Elaine Batcho and approved unanimously.

New Business

- **Board Reorganization**
Elaine made a motion to reappoint Troy Hill as President and Edie Cleland as Vice President. The motion was seconded by Mike and approved unanimously.
- **Application: Dan Vesey, 168/170 N Main Street-Siding Cursory Review**
As a Building Permit is not required for siding replacement, a Certificate of Appropriateness is not needed. The Board had no issues with the project. However, they offered recommendations and said they would be available for support in the future.
- **Application: Foundations Behavior Health, 27 N Main Street, Emergency Roof Replacement (Certificate of Appropriateness 11-01)**
Rich O'Brien explained that the roof on 27 N Main Street was damaged and leaking, and an emergency repair was necessary and approved through his office. Parts of the roof were slate, but those sections had to be removed. The new roof matched the other existing roofing materials already in place.

Per Article 6, Section 600A1 of the HARB Ordinance, no Certificate of Appropriateness (COA) is needed for a repair that has been deemed an emergency and approved by the Building Inspector.

Edie asked about the reasoning behind the rules of the ordinance that Building Permits are the only catalyst for a Certificate of Occupancy Application. She stated that in other municipalities with HARB's, they do require COA's for siding changes and window changes – both items that don't currently require a building permit. Troy said that he would email Michel Lefevre to get more information, and obtain copies of other municipalities' HARB ordinances for the Board's review in consideration of recommending changes to Council.

- Rich provided a primer on two upcoming applications located in the historic district:
 - B & H Solariums on Sunset Avenue is interested in installing a pole barn on their property.
 - Debra Morgan submitted an application for a day care and school use at the Chalfont School (formerly Chesterbrook Academy).

Old Business

- Troy reported that Melissa submitted a CLG grant for an oral history project.

- Troy reported that the Board is still in need of a real estate broker.
- Troy provided an update on his historic and architectural classes at the Community College. He wrote a paper about the forming of the Chalfont HARB and promised to share with the members and staff for inclusion on the new website.

Public Comment

There was no public comment. However, Rich introduced Randy Yardumian, and said that he and Randy will be taking Dan's place on the board.

The next meeting will be Monday, February 28, 2011.

Meeting adjourned at 8:05 p.m.

Respectfully Submitted,

Melissa Shafer
Borough Manager