

# **CHALFONT BOROUGH COUNCIL**

## **MEETING MINUTES**

March 8, 2011

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The meeting was called to order at 7:00 p.m. by President Rob Cleland with the Pledge of Allegiance.

### **Roll Call**

Mayor Becker, John Abbott, Tracey Bowen, Rob Cleland, Abigail Corson, John Engel, Marilyn Jacobson, Bill Kuder, Eileen McDonald, Melissa Shafer, Pat DiGangi, Dan Jenkins and Betsy Tomlinson were present.

### **Announcements**

The meeting will be recorded.

### **Changes, Additions, Deletions to Agenda**

- Stormwater Management presentation by Michele Fountain, CKS Engineers
- Amount of general fund disbursements for February included
- Receipt amount for sale of dump truck included
- Seventh member added to list of appointments for revitalization committee

### **Public Comment on Agenda Items**

Resident Mitch Meyerson

### **Consent Agenda**

**Marilyn Jacobson made a motion to dispense with the reading of the minutes from the February 8, 2011 Council Meeting, with disbursements from the general fund of \$152,139.32 for the month of February. The motion was seconded by Eileen McDonald and carried unanimously. The financial report will be filed for audit.**

### **Special Items**

- **Pat DiGangi introduced the Stormwater Management Ordinance project, stating that the county prepared an update to the 1992 Stormwater Management Plan for the Neshaminy Creek Watershed which has been approved by the DEP. Each municipality within the watershed must adopt an updated ordinance by May 16, 2011. The Chalfont Borough Planning Commission has been reviewing the proposed plan over the last several months. The Planning Commission strongly advocates public education in regard to the changes in the updated ordinance and wanted to point out the impact of this ordinance to small projects within the community. Michele Fountain of CKS Engineers presented the draft Stormwater Management Ordinance with history and details, explaining the changes as they relate to increase of impervious surface. At conclusion, Ms. Fountain answered questions presented by Council.**

### **Council Committee Reports**

#### **Mayor's Report**

- Doylestown Township will again be collecting unused and expired prescription drugs on April 30 at the Doylestown Township Building.

#### **Streets Committee**

Marilyn Jacobson

- When opened, the PCTI bids were higher than expected and the Borough should expect the 2011 road project bids to be elevated as well. The bids will be voted on in April.
- Activity will be increasing in the area on the 202 Parkway project. County Line Road will be widened between 202 and Stump Road, and work will continue on the Bristol Road & Upper State Road intersection.

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### **5k Committee**

Marilyn Jacobson

- First race will be March 20
- 153 runners are registered for the Chalfont race on June 11.
- Thanks to Joy Styles for agreeing to be Sponsorship Chair again this year. Abington Bank was the first sponsor.
- Volunteers are always welcome

### **Parks Committee**

Eileen McDonald

- The PCTI grant bid came in approximately \$20,000 over what was anticipated. Thanks to the efforts of Pat & Maureen at CKS, Penn DOT has agreed to proceed and make up the difference.
- Announced that Marilyn Jacobson received an award from the Bike & Hike Committee, having worked with them on Chalfont's behalf since 1995.
- Thanked Public Works for installing community sign board.
- Announced Youth Yoga beginning next month.

### **Business Committee**

Tracey Bowen

- Recommendations for appointment to the revitalization committee are included in Council's packet.
- Brian Wallace has volunteered to act on the Borough's behalf as realtor in an effort for the revitalization committee to be proactive. It is the intent of the committee to devise a plan and present it to Council for approval. Mr. Wallace has agreed to step down from the Zoning Hearing Board to avoid conflict of interest.

### **Youth Committee**

Abi Corson

- Has 114 "Likes" on Facebook
- Swap Shop date changed to March 25. All proceeds will benefit A Woman's Place.
- Teen Open Mic Night rescheduled to April 29.
- President Cleland complimented Abigail on the Facebook page.

### **Staff Reports**

Written reports from the Borough Engineer, Borough Solicitor, Police, Public Works, Zoning Officer, Fire Company and EMS were included in Council's packet along with draft minutes from HARB and Planning.

### **Manager's Report**

Melissa Shafer

- A meeting is scheduled with the Dreher Group regarding the Bristol Road/Butler Ave project. Ms. Shafer will report back to Council with an update.

### **Engineer's Report**

Pat DiGangi

- Handicap ramp project on N Main and Butler to begin Monday, March 14. Project completion date April 13, 2011.
- Twin Streams and Blue Jay Park Trail Project bids open. Work should begin in the spring.

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- Bid documents being prepared for the 2011 Roadway Improvement Project. The bid opening will be April 7 for Council to consider award at April 12 meeting.

**Emergency Management**

Dan Jenkins

- The county is developing a countywide hazard mitigation plan and he is working on having the Borough's interests included in the plan so a separate plan, and the associated costs, will not be necessary.
- Manager Shafer announced that Dan received a letter of appointment as Emergency Management Coordinator from the Governor.

**ACTION ITEMS**

1. **John Engel made a motion to approve Certificate of Appropriateness 20-02 for Susan Gelb dba/Holiday Craft Boutique, LLC sign to be installed at 308 N Main Street. The motion was seconded by Tracey Bowen and passed by unanimous roll call vote.**
2. **Marilyn Jacobson made a motion to award the sale of the 2001 Chevy 3500 Dump Truck to Mathies & Sons Auto Dealer of Slippery Rock, PA, in the amount of \$14,600. The motion was seconded by John Engel and passed by unanimous roll call vote.**
3. **Marilyn Jacobson made a motion to appoint Scott Stokes, Thomas Scary, Marlene Wolfinger, Erin Paradis, Dr. Gail Walker, George Marks, and Brian Wallace to the Revitalization Committee. The motion was seconded by Eileen McDonald and passed by unanimous roll call vote.**
4. **Tracey Bowen made a motion to authorize advertisement of Ordinance 398, Stormwater Management Update 2011. The motion was seconded by Marilyn Jacobson and passed by unanimous roll call vote.**

**NEW BUSINESS**

- John Engel requested that the Steering Committee, having been charged with review of the Borough Charter, also review Administration Ordinance. Being unprepared for the discussion, President Cleland postponed this item until the April meeting. Manager Shafer will supply Council with a copy of the ordinance for discussion.

**PUBLIC COMMENT**

- Residents Mitch Meyerson, Dave McElderry, and business owner, Bob Showalter made comment.
- Brian Wallace thanked Council for the opportunity to serve on the Revitalization Committee and resigned from the Zoning Hearing Board. Mr. Wallace was thanked for his service on the Zoning Hearing Board.

**NEW BUSINESS (continued)**

- **Tracey Bowen made a motion to accept Brian Wallace's resignation form ZHB and advertise for the open position. The motion was seconded by Eileen McDonald. Before a vote was taken, the solicitor stated that two separate motions should be made.**
- **Tracey Bowen moved to withdraw the prior motion, seconded by Eileen McDonald and approved unanimously.**
- **Tracey Bowen made a motion to accept Brian Wallace's resignation form the Zoning Hearing Board. The motion was seconded by Eileen McDonald and passed by unanimous roll call vote.**

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- **Eileen McDonald made a motion to advertise the open position on the Zoning Hearing Board. Seconded by John Engel, the motion passed by unanimous roll call vote.**

**ANNOUNCEMENTS**

Upcoming meetings were announced.

**EXECUTIVE SESSION**

Council moved to executive session at 7:50 p.m. and reconvened in the public forum to adjourn the meeting at 9:00 p.m.

Next Ordinance number: 399

Next Resolution number: 2011-03

Respectfully Submitted,

Barbara Qualteria  
Borough Secretary