

CHALFONT BOROUGH COUNCIL
REORGANIZATION MEETING MINUTES

January 3, 2012

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The meeting was called to order with the Pledge of Allegiance at 8:00 p.m. by Mayor Marilyn Becker.

ROLL CALL

Mayor Becker, John Abbott, Tracey Bowen, Robert Cleland, John Engel, Marilyn Jacobson, Mike Kelly, Eric Raffle, Manager Melissa Shafer, and Solicitor Dean Ibrahim were present.

OATH OF OFFICE ADMINISTERED

Newly elected Council Members, John Abbott, Michael Kelly, and Eric Raffle were administered the Oath of Office by Mayor Becker and took their seats on Council.

NOMINATIONS OF OFFICERS

The Mayor opened the floor for nominations for President of Chalfont Borough Council. **Mike Kelly made a motion to nominate John Engel as Council President, with a second by Tracey Bowen. With no further nominations, a roll call vote was taken and approved unanimously.** Mr. Engel assumed the gavel.

Mr. Engel opened the floor for nominations for Vice President of Council. **Tracey Bowen moved to nominate John Abbot for Vice President. The motion was seconded by Marilyn Jacobson. A roll call vote was taken and the motion carried unanimously.** Mr. Abbott took his position as Vice President.

PROFESSIONAL APPOINTMENTS

1. **Borough Engineer**: Marilyn Jacobson made a motion to reappoint CKS Engineers as the borough's engineering firm. The motion was seconded by Eric Raffle, and carried by unanimous roll call vote.
2. **Auditing Services**: Tracey Bowen made a motion to reappoint Dunlap & Associates as the Borough's accounting firm. The motion was seconded by Marilyn Jacobson, and carried by unanimous roll call vote.
3. **Borough Solicitor**: John Abbott made a motion to reappoint Dean Ibrahim of Ibrahim & McKillop, PC, as the Borough Solicitor. The motion was seconded by Tracey Bowen, and carried by unanimous roll call vote.
4. **Zoning and Code Enforcement**: Eric Raffle made a motion to reappoint Keystone Municipal Services to serve as the Borough's zoning and code enforcement officers. The motion was seconded by Marilyn Jacobson, and carried by unanimous roll call vote.

BOARD APPOINTMENTS

There were no applicants for the open position on the Planning Commission, Zoning Hearing Board Alternate, or Junior Council Person.

1. **Eric Raffle moved to reappoint Mike Mooney to the HARB for a four year term ending 12/31/15. The motion was seconded by Marilyn Jacobson and carried by**

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unanimous roll call vote.

2. **Marilyn Jacobson made a motion to reappoint Robert Nase to the Building Code Appeals Board for a four year term ending 12/31/15. The motion was seconded by Tracey Bowen and carried by unanimous roll call vote.**

3. **Tracey Bowen made a motion to appoint Abi Corson and Sarah Thompson to the Youth Committee for a one year term ending 12/31/12. The motion was seconded by Marilyn Jacobson and carried by unanimous roll call vote.**

COUNCIL COMMITTEE REORGANIZATION

In accordance with the Borough Charter, Council President, John Engel, assigned council members to committee positions as follows:

- **Steering Committee:** John Abbott, Rob Cleland
- **Finance Committee:** John Abbott, Eric Raffle
- **Streets Committee:** Marilyn Jacobson, Rob Cleland
- **Parks Committee:** Mike Kelly, Marilyn Jacobson
- **Facilities Committee:** Rob Cleland, John Abbott
- **Utilities Committee:** Eric Raffle, Tracey Bowen
- **Community and Business Development:** Tracey Bowen, Mike Kelly

Mayor Becker assigned the members of the Police Committee as follows:

- **Police Committee:** Rob Cleland, Marilyn Jacobson, and John Abbott

Mr. Engel clarified Borough email policy as follows: emails meant for committee use or communication may be sent directly to committee members as they do not compose a quorum of the council; emails meant to go to the entire council must go through the Manager. A copy of the email policy will be redistributed to Council members.

ANNOUNCEMENTS

Melissa Shafer recognized Rob Cleland's two terms serving as president of council and thanked him for his leadership and guidance. She also thanked Abi Corson for serving two terms as Junior Council Person.

MEETING DATES

Council – Tuesday, January 10, 2012, at 7:00 p.m.

Planning – Monday, January 9, 2012

HARB – Monday, January 23, 2012

The meeting was adjourned at 8:20 p.m.

Respectfully Submitted,



Barbara Qualteria
Borough Secretary