

CHALFONT BOROUGH COUNCIL

MEETING MINUTES

August 9, 2011

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The meeting was called to order at 7:00 p.m. by President Rob Cleland with the Pledge of Allegiance.

Roll Call

Mayor Becker, John Abbott, Tracey Bowen, Rob Cleland, John Engel, Marilyn Jacobson, Eileen McDonald, Melissa Shafer, Dean Ibrahim, and Pat DiGangi were present.

Announcements

- The meeting will be recorded.

Changes, Additions, Deletions to Agenda

- Manager has dropped one item of discussion previously listed on the agenda
- An additional item has been added to the action items.

Public Comment on Agenda Items

- Mitch Meyerson, 12 Langhorne Road, made comment.

Consent Agenda

Eileen McDonald made a motion to dispense with the reading of the minutes from the July 12, 2011 Council Meeting, with disbursements from the general fund of \$160,523.36 for the month of July. The motion was seconded by Marilyn Jacobson and carried unanimously. The financial report will be filed for audit.

Executive Session

Council adjourned to executive session at 7:10 p.m. to discuss conveyance of real property and a personnel matter. Council reconvened in the public forum at 7:28 to continue the meeting.

Special Items

- William Schwartz of Catapult Web spoke about the development of the new borough website, including the project status and an overview of content organization, features, and maintenance of the site. A link will be provided to Council members to view the site in progress.

Council Committee Reports

Finance Committee

John Abbott

- Mr. Abbott discussed the mid-year financial position of the borough, stating that the borough finances are being tightly managed.
- Due to economy, interest from the capital reserve fund has decreased and real estate transfer tax has continually dropped.
- There will be a need for additional income in 2012 to meet the Borough's financial obligations.
- The manager and staff will pursue income strategies and a review department anticipated expenses for the 2012 budget.
- Mr. Abbott suggested using the interest from the Water Fund 2 account to pay for debt service for the renovation of the Public Works/Police building.
- The 2012 draft budget should be ready for review by September, with an official first reading in October.

Streets Committee

Marilyn Jacobson

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- PCTI Project at Twin Streams Park is in progress. The bridge to Blue Jay park is scheduled to be installed August 18
- Aqua is replacing a water main on Hillcrest Avenue; they will be replacing the main on Wilson Avenue and will pave the entire street when finished.
- SEPTA has scheduled the railroad crossing decking replacement for the weekend of August 19. The road will be closed until Monday, August 22 at 5 a.m. They will also put in decking for a pedestrian crossing as well which will save the borough approx \$30,000.

Parks Committee

Eileen McDonald

- Thanks to Bob Showalter for guest reading at story time
- Thanks to Abi Corson and Lexi Smyles for running a successful volley ball camp
- A full calendar of events is planned for the month of August.

Staff Reports

Written reports from the Borough Engineer, Borough Solicitor, Police, Public Works, Zoning Officer, EMS, and Fire Company were included in Council's packet. Minutes from the June Planning Commission meeting and draft minutes from the June HARB meeting were also included.

Manager's Report

Melissa Shafer

- Federal Safe Routes to School Update close to selecting engineer for the project. Residents being notified of progress & status.
- Abi Corson asked that thanks be relayed to Shawn and his team for help with volleyball camp set up. She reported a very successful camp.

Borough Engineer

Pat DiGangi

- Offered an update to his written report stating that the Lindenfield Parkway paving project is to begin next week

Solicitor

Dean Ibrahim

- Mr. Ibrahim explained the legal necessity of filing a *Quo Warranto* action after Councilman Kuder's sentencing which is currently scheduled for August 25. *Quo Warranto* is a legal action seeking to have an elected official removed from office as a part of legal due process. Council will be asked to vote on this as an action item later in the meeting.

ACTION ITEMS

1. **John Engel made a motion to approve a Certificate of Appropriateness for a Prudential sign at 49 E Butler Avenue. Seconded by Marilyn Jacobson, the motion was approved by unanimous roll call vote.**
2. **Marilyn Jacobson made a motion to authorize the Borough Manager and Solicitor to accept dedication of deed for Breitinger driveway parcel number 07-06-214, with conditions as determined by the Manager and Solicitor. The motion was seconded by Tracey Bowen and approved by unanimous roll call vote.**

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3. Tracey Bowen made a motion to change the Breitingner tract sanitary sewer easement for a lateral installation for the house property. The motion was seconded by Marilyn Jacobson and approved by unanimous roll call vote.
4. Tracey Bowen made a motion to approve application to the Delaware Valley Regional Planning Commission Transportation and Community Development Initiative Grant for a \$75,000 Revitalization Planning Grant with a 5% cash match of \$3,750. The motion was seconded by Marilyn Jacobson and approved by unanimous roll call vote.
5. Tracey Bowen made a motion to authorize the borough solicitor to file Quo Warranto Action and appear in person at the sentencing of William Kuder. The motion was seconded by John Engel, and approved by unanimous roll call vote.
6. John Engel made a motion to authorize advertisement of Ordinance 399 amending the Chalfont Borough Zoning Ordinance 2010 Supplement to include hospital use. The motion was seconded by Eileen McDonald and approved by unanimous roll call vote.
7. Mayor Becker read a letter of resignation from Police Officer John Turner. Tracey Bowen made a motion to approve the retirement of Officer John Turner effective August 22, 2011. The motion was seconded by Marilyn Jacobson and approved by unanimous roll call vote.
8. John Engel made a motion to approve authorization to commence the hiring process for a police officer. The motion was seconded by Marilyn Jacobson and approved by unanimous roll call vote.

PUBLIC COMMENT

Mitch Meyerson, 12 Langhorne Road

ANNOUNCEMENTS

Upcoming meetings were announced.

The meeting was adjourned at 8:33 p.m.

Next Ordinance number: 400

Next Resolution number: 2011-06

Respectfully Submitted,



Barbara Qualteria
Borough Secretary